

# CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

May 17, 2018

## **Call the Meeting to Order**

John Forgay called the meeting to order at 7:00 pm (Hume absent (excused))

## **Pledge of Allegiance & Moment of Silence**

## **Approval of Agenda**

Alan Webber made a motion to approve the Agenda. Chris Nichols seconded. Motion passed. (5:0)

## **Approval of Minutes**

Rod Kowach moved to approve the April 19, 2018 minutes as presented. Tony Maneotis seconded. Motion passed. (5:0)

## **Approval of Bills**

Weber moved to approve the bills for May 17, 2018 as presented (Fire Department bills in the amount of \$14,759.27, Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00) for a total of \$14,759.27. Maneotis seconded. Motion passed. (5:0)

## **Purchase Orders**

None

## **Budget Review**

Chris Nichols – Chris Nichols – As of May 17<sup>th</sup> about one half of our expected revenue has been collected. The Audit is most of the way paid for. Current expenditures are 25% of Administrative, 23.1% Fire Operations, 2.1% Capital. With total expenditures at 21.7% of the budget. It is ok to make capital purchases.

## **New Business**

Nichols reviewed the 2017 Audit. We ended the year with \$549,000 in reserve, and \$51,000 in reserve for HazMat and \$3,854,000 in the pension account. We had a strong year with the pension investments and gained \$322,000. There was a \$ 66,564 surplus at the end of the year on the budget. Good job staying under budget. HazMat was \$12,784 under budget. The actuarial study showed our pension to be 95.8% funded based on a 6.5% ROI.

## **Correspondence**

Forgay read a card from the Early Childhood Center.

## **Reports from the Chief –**

Chief Hampton - We had 31 calls in April, 20 EMS, 11 Fire and 0 HazMat. We have had lots of PR and several calls. We received seven scholarship applicants and are in the process of reviewing. Selection should be soon. The mass casualty drill is scheduled for August 18<sup>th</sup> at the tower. The fleet is in good shape and is ready for wildland season. There was a request from the Steamboat Springs Police Department. They had a bottle of potentially hazardous material that they needed help identifying. We sent a crew and assisted them. There has not been an invoice for the HazMat props yet. There is still one that has not arrived. As soon as all received, we will process the invoice and submit for reimbursement.

## **Board Member Reports**

Rod Kowach – Looks like you have had a busy month. PR has been great. Thanks!

Chris Nichols – First thing, I'd like to thank Tonya on her record keeping, that Auditor was very pleased. Also I would like to thank the officers for managing the budget. We will continue to build a reserve for the future. I appreciate all of the good PR work.

Tony Maneotis — Agree with everybody, Tonya, good job. Sounds like there was lots of learning at the FDIC. Keep up the good work.

Alan Webber — The audit is a good reflection of Tonya's record keeping, so good job Tonya. Rookie training was good Saturday.

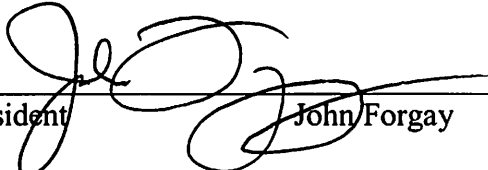
John Forgay — I mirror what everyone else has said. The budget keeps the department in good shape. Keep being fiscally responsible.

**Audience Comments**

Matt Hammer reported on the FDIC. It was a great training; the best of the best teaches there. The Nozzle forward class and the truck company class were great. You get to share and learn from 40,000 firefighters from around the world. Fully plans on returning if given the opportunity again. Could not get a better training, thank you for supporting us. Would like to bring a nozzle forward class to the valley and train with neighboring departments.

**Adjournment**

Forgay entertained a motion to adjourn. Webber moved. Kowach seconded. Motion passed. (5:0) Meeting adjourned at 7:40 p.m.

  
\_\_\_\_\_  
President                      John Forgay

  
\_\_\_\_\_  
Secretary/Treasurer                      Chris Nichols