

**CRAIG RURAL FIRE PROTECTION DISTRICT
BOARD MEETING MINUTES
September 16, 2021**

Call the Meeting to Order

John Forgay called the meeting to order at 7:00 pm.

Pledge of Allegiance & Moment of Silence

Approval of Agenda

Alan Webber made a motion to approve the Agenda. Chris Nichols seconded. Motion passed. (5:0)

Approval of Minutes

Tony Maneotis moved to approve the August 19, 2021 minutes as presented. Nichols seconded. Motion passed. (5:0).

Approval of Bills

Rod Kowach moved to approve the bills for September 16, 2021 as presented (Fire Department bills in the amount of \$20,555.57, Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00) for a total of \$20,555.57. Maneotis seconded. Motion passed. (5:0)

Purchase Orders

None

Budget Review

Nichols – Revenue 101.4%, Administrative expenses are at 80%, Operations 55.8%, Capital at 71.1%, for a total expenditure at 72%. We are sitting good. Pension has done good this year with stocks.

New Business

Proposed Budget Presentation – Chief Hume – Chief Hume gave initial presentation. We have to certify the mill by December 15th. Likely to have to move December meeting early for budget purposes.

Pension budget is fairly straight forward. YTD Expenses \$163,217. Administrative expenses this year included \$3,000 for GASB reports, in 2022 we will also need to have Actuarial study, so that is included. Still show \$100,000 Pension contribution and \$60,000 State Matching Funds. Net Revenue over Expense \$37,840.00 HazMat budget is going to be requesting a higher contribution from intergovernmental agreement. The HM ID has failed, and will need replaced in 2022. Device is no longer functional. The requested contribution this year includes both the \$6,000 as well as a portion from each entity to replace the HM ID. Net Revenue over Expense \$9,725.00

Fire budget will receive a very slight increase of revenue. Items of note, full time wages is budgeting current wages, will show a cost of living increase. Line 6360 is for the Medical Advisor. \$2,000 for contracting Dr. Wombles services. Board Discretionary Funds is down \$17,500, reflecting the one-time Health District support. Also a slight increase in insurance. Administrative expenses of \$428,521.40 Operations have no significant increases. Year to date is current as of today. Building repair and maintenance is over budget; it includes cover over the doorway, concrete by the door, as well as mud jacking. Operating expenses of \$119,555.00. Capital looking at an ice machine for the station, we've been nursing it for a long time. We found one that fits the current bin for \$5,000. Records management system, the current system is no longer being supported. \$8,000 includes set up, then a recurring fee of \$4,500/year. Also looking at increasing Firefighter wages. Net Revenue over Expenses \$483,495.47 Nichols made a motion to accept proposed Craig Rural Fire Protection District, Moffat County HazMat and Craig Rural Fire Protection District Pension draft budgets. Webber seconded. Motion passed. (5:0)

Correspondence

None

Reports from the Chief –

Chief Hume – We had 32 calls in August. 10 EMS, 22 Fire and 0 HazMat. Rookie academy is continuing, testing is in place. Records management system is in budget for 2022. PR has had homecoming bonfire and parade. Yahoo golf tournament ball drop, 20th anniversary of 9-11. Luau and cornhole were a huge success. To date, \$3,890 between tournament and ticket sales. Busiest the OP has been in years. Also had donations from Country Living Realty and Atmos that have been added. And a possible donation from Walmart. Firefighter Sorenson has resigned. Saturday, October 2nd we will be hosting an event at the bays and tower. Various activities being planned. Items of note; we are having a difficult time securing a vendor to come to Craig to do annuals on trucks. We are working through that. Extrication tools service has been completed, thank you BC Mercer for handling that. Ladder testing is scheduled.

Board Member Reports

Rod Kowach – Been busy, be safe. Parade was nice, luau was great. Going to miss Firefighter headed to Texas. Be safe there.

Chris Nichols – Sounds like a good luau. Budget; good job. Hard work maintaining a budget, keep up the good work. Thanks.

Tony Maneotis — Not much, good job Chief and Tonya on budget. Good work, stay safe.

Alan Webber — Don't have much. Missed the Luau, sounded like a good time. Good job with the budget, it's easy to support.

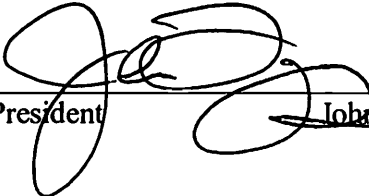
John Forgay — Budget work; good as usual. Not a lot beyond that.

Audience Comments

None.

Adjournment

Forgay entertained a motion to adjourn. Webber moved. Kowach seconded. Motion passed. (5:0) Meeting adjourned at 7:55 p.m.



President John Forgay



Secretary/Treasurer Chris Nichols