

# CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

November 18, 2021

## **Call the Meeting to Order**

John Forgay called the meeting to order at 7:00 pm. (Maneotis absent (excused))

## **Pledge of Allegiance & Moment of Silence**

## **Approval of Agenda**

Alan Webber made a motion to approve the Agenda. Rod Kowach seconded. Motion passed. (4:0)

## **Approval of Minutes**

Kowach moved to approve the October 21, 2021 minutes as presented. Webber seconded. Motion passed. (4:0).

## **Approval of Bills**

Kowachs moved to approve the bills for November 18, 2021 as presented (Fire Department bills in the amount of \$20,252.97, Haz-Mat bills in the amount of \$0.00 and Pension bills of \$0.00) for a total of \$20,252.97. Chris Nichols seconded. Motion passed. (4:0)

## **Purchase Orders**

2021-004 Is to replace the light fixtures in the lobby. New LED fixtures to replace costly light bulbs. Nichols made a motion to approve PO 2021-004. Webber seconded. Motion passed (4:0)

2021-005 Is for the replacement of mobile radios in the trucks. It is under budget. Nichols made a motion to approve PO 2021-005. Kowach seconded. Motion passed (4:0)

## **Budget Review**

Nichols – Revenue 103%, Administrative expenses are at 85.7%, Operations 68%, Capital at 73.6%, for a total expenditure at 78.3%. We have about a month and a half to go, don't see anything alarming.

## **New Business**

Proposed Budget Presentation – Chief Hume –Initial presentation of the budget was two meetings ago. This is a review since the introduction. Pension budget has not changed. It has been updated for current expenses, and includes the full Actuarial Study for 2022. HazMat budgeting change reflects the capital expense to replace HazMat ID. Fire budget is current to today's budget vs actual. Treasurer's fees are being adjusted because we are bringing in a little more money, mostly through special ownership tax. Full time wages reflect a cost-of-living increase for administrative assistant, up to 3%. Board discretionary fund has been decreased to the historical amount of \$9,000. Repair and Maintenance for vehicles has an increase to include repairs needed on L1. Suggest paying for parts in 2021, and repairs in 2022.

Audit Engagement Letter – Is the agreement for the auditor to come review and prepare the 2021 audit. Kowach made a motion to approve the audit engagement letter. Webber seconded. Motion passed. (4:0)

## **Correspondence**

None

## **Reports from the Chief –**

Chief Hume – We had 39 calls in October. 12 EMS, 27 Fire and 0 HazMat. Rookie Perkins is awaiting exam.

For 2022 recruitment, we have 5 candidates. Informational meeting was held last Monday. Interviews are scheduled for next Monday. Physical agility is scheduled on the 29<sup>th</sup>, and pre-employment physicals will be after that. PR – Thank you to everyone that helped with trick or treat. Fleet – pleased to report that we secured a

vendor, and they have been here this week. Shout out to Capt. Olsen for locating a vendor. The quote also came in lower than previous vendor. Ladder 1 annuals are done. Conversations on repairs that need done. The H&E vendor believes they can take care of them. They will come back in 2022 with an estimate. Station wear orders are open until the 30<sup>th</sup>.

### **Board Member Reports**

Rod Kowach – Great job last night. Heck of a good job. Trick or treat went well, appreciate it. Awesome job for our community. Weather is coming, be safe.

Chris Nichols – When that page went off last night, wished I was still active. Those are the calls you train for. Organization and IC sounded like a great job as usual. Proud of you guys. Continue that. It's hard to budget for the future with power plant and fossil fuel closures. Appreciate budget work. Good work.

Tony Maneotis —

Alan Webber — Sounded like las night was hairy for a minute and then smoothed out. Looking at KC's letter intending to retire, we are very fortunate to have you and to have had you.

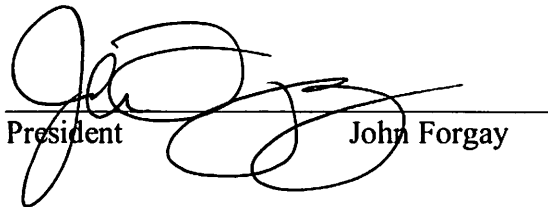
John Forgay — Echo what the board said. Continue to astound us. Stay safe. Main roads roads may be taken care of, but side roads may not get the same attention. Don't forget that we will have the December meeting on the 9<sup>th</sup>.


### **Audience Comments**

None.

### **Adjournment**

Forgay entertained a motion to adjourn. Nichols moved. Kowach seconded. Motion passed. (4:0) Meeting adjourned at 8:15 p.m.

  
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President                      John Forgay

  
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Secretary/Treasurer                      Chris Nichols  
*Tony Maneotis*