

CRAIG RURAL FIRE PROTECTION DISTRICT BOARD MEETING MINUTES

December 12, 2024

Call the Meeting to Order

K.C. Hume called the meeting to order at 7:00 pm. Chapman absent (excused)

Pledge of Allegiance & Moment of Silence

Approval of Agenda

Chris Nichols made a motion to approve the Agenda with the removal of Executive Session. Mark Bangs seconded. Motion passed. (4:0)

Approval of Minutes

Rod Kowach moved to approve the November 21, 2024 minutes as presented. Mark Bangs seconded. Motion passed. (4:0).

Approval of Bills

Nichols moved to approve the bills for December 12, 2024 as presented (Fire Department bills in the amount of \$39,625.49 Haz-Mat bills in the amount of \$11,209.50 and Pension bills of \$0.00 for a total of \$50,834.99. Kowach seconded. Motion passed. (4:0)

Purchase Orders

None

Budget Review

Nichols – Have received 98% of budgeted revenue. There will still be a few small checks trickling in. Admin 91.4%. Operations 73.1%. Capital 96.8%. Total Expenditure 90.5% of the budget.

New Business

Budget Final Reading. Chief Mercer presented all three budgets for final adoption. HazMat has been updated to reflect the current year to date. Includes the purchase of an EZ-Up decon station. Nichols made a motion to approve the 2025 Moffat County HazMat budget as presented with total revenue \$15,000, total expenditures \$15,000, and net revenue over expenditures \$0.00. Bangs seconded. Motion passed. (4:0) Pension has been updated to include the upcoming draws for additional pensioners. Nichols made a motion to approve the 2025 Pension Budget as presented with total revenue \$289,420.28 expenditures \$289,420.28 net revenue over expenditures \$0.00. Kowach seconded. Motion passed. (4:0) Fire budget updates include final valuation adjustments, utility and insurance adjustments, internet at the tower, adding a line for the camera system, decreasing lights in the bays and removal of sauna from budget. Nichols made a motion to approve the 2025 Fire Department Budget as presented with total revenues \$1,010,355 expenditures \$762,028.63, net revenue over expenditures \$248,326.37. Kowach seconded. Motion passed (4:0)

Resolution to Adopt HazMat Budget - Read by Hume. Nichols made a motion to approve the Resolution to Adopt HazMat Budget. Bangs seconded. Motion passed. (4:0)

Resolution to Adopt Pension Budget - Read by Hume. Nichols made a motion to approve the Resolution to Adopt Pension Budget. Kowach & Bangs seconded. Motion passed. (4:0)

Resolution to Adopt Fire Budget - Read by Hume. Kowach made a motion to approve the Resolution to Adopt Fire Budget. Bangs seconded. Motion passed. (4:0)

Resolution to levy property tax for Moffat County - Read by Nichols. Nichols made a motion to approve the Resolution to levy property tax for Moffat County. Bangs Seconded. Motion passed. (4:0)

Resolution to levy property tax for Routt County - Read by Nichols. Nichols made a motion to approve the Resolution to levy property tax for Routt County. Kowach seconded. Motion passed. (4:0)

Resolution to Appropriate Funds – Read by Nichols. Nichols made a motion to approve the Resolution to Appropriate Funds. Bangs seconded. Motion passed. (4:0)

Received a letter of engagement from the Auditor to continue service for next year. Nichols made a motion to approve the letter of engagement. Bangs seconded. Motion passed. (4:0)

Correspondence

None

Reports from the Chief –

Chief Mercer – We had 28 calls in November. 20 Fire, 8 EMS, and 0 HazMat. Preparation for 2025 Rookie academy is underway. Have completed interviews and physical agility moved 2 onto physicals. Probationary firefighter Smith has two tests coming up. We recently attended the Holiday Drive. In regards to the fleet; E1 has a low coolant level. It smells like it is burning coolant. Keeping an eye on it. E2 has a pump panel that is not engaging, possibly a loose wire. E3 parts have arrived to repair the SCBA compartment, but they do not fit. Working on a plan. L1 hose is here, but recommend waiting for the spring to put it in due to weather. T2 had a water level sensor break off. It was corroded. We have a temporary fix in place, and need to get it sealed up. The Christmas banquet is next Saturday at 6:00. Had a call response discussion with the department. Members don't want to get rid of the battalions. Restructuring a little for better turnout, trial period. Sending three instructors to recertify with the Red Cross. The officers will start going through the policy manual and reviewing policy every month. Read a letter of retirement from Troy Hampton. Thanks to Troy from all of the Board.

Board Member Reports

Rod Kowach – Thank you Troy, looking forward to still seeing you around. It's been a tough couple of weeks with calls. Thank you, Tonya for everything. Tell the guys thanks and to be safe.

Chris Nichols – Ditto, Thank you, Troy. Call volume spiked lately. Looking at future capital plan, salaries? Capital will change drastically if we can't keep paid per call status. Difficult transition. Thank you for the budget work. Tonya, thanks for Christmas.

J.B. Chapman —

Mark Bangs – Thanks, Troy for service. You will be missed. Thanks to the firefighters. Do we have counseling available? (Hume - Yes) Lastly, thank you to the board for allowing me to be present.

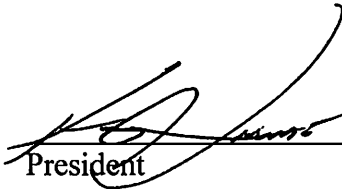
KC Hume — Happy for Troy. Thanks, Chief for the budget, appreciate it. Appreciate response to structure fires and crash. A small community is different from a big one in emergency services. Know that you are doing all of the right things. Look out for our own.

Audience Comments

None.

Adjournment

Hume entertained a motion to adjourn. Kowach moved. Bangs seconded. Motion passed. (4:0)
Meeting adjourned at 8:01 p.m.



President KC Hume



Secretary/Treasurer Chris Nichols